

**MINUTES OF THE MEETING  
BOARD OF MAYOR & ALDERMEN  
CITY OF NEWPORT, TENNESSEE  
REGULAR SESSION  
DECEMBER 11, 2018**

**December 11, 2018**

The City of Newport Board of Mayor and Aldermen met in the Newport City Hall Council Chambers on Tuesday, December 11, 2018 at 5:45 p.m. in Regular Session.

Rev. Alvin Watts led the invocation. Alderman Mike Hansel led the Pledge to the Flag.

The following officials were present: Mayor Roland Dykes, III, Vice Mayor Mike Proffitt, Alderman Mike Hansel, Alderman Bobby Knight, Alderwoman Louanna Ottinger, Alderman Steve Smith, City Attorney Terry Hurst, and City Administrator James Finchum.

Mayor Dykes declared a Quorum.

**Minutes**

**November 13, 2018 Regular Session**

**Motion by Alderman Knight and second by Vice Mayor Proffitt** for minutes of the November 13, 2018 Regular Session to be approved as submitted.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Proclamations and/or Recognition of Citizens by the Mayor**

Vice Mayor Proffitt recognized the city departments in their work with the Christmas parade.

**Communications from the City Administrator**

City Administrator James Finchum reported the rescheduling of meetings and court through the holidays. The Municipal Court will only meet on December 13<sup>th</sup> for both December court dates. The Beer Board will move their meeting from January 1<sup>st</sup> to January 8<sup>th</sup>. The Planning Commission has cancelled their December monthly meeting due to no agenda items.

Mr. Finchum reported of the final interview with the auditors, Finance Director Tina Matthews and himself will be Thursday, December 13<sup>th</sup>.

## **Appointment of Boards, Commission & Committees**

Consideration of appointment of Vice Mayor. There is no Vice Mayor in the Charter but in the past it has always went to the alderman with the most votes.

**Motion was made by Alderman Knight and second by Alderman Smith** to nominate Alderman Mike Proffitt as Vice Mayor.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

Consideration of rotation of appointment for the Planning Commission – Alderman Bobby Knight’s Term.

**Motion was made by Vice Mayor Proffitt and second by Alderman Knight** to nominate Alderman Steve Smith to the Planning Commission.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

Consideration of appointment to the Newport Utilities Board for the remainder term of Roland Dykes, III.

**Motion was made by Vice Mayor Proffitt and second by Alderman Knight** to appoint Jeff Fancher to the Newport Utilities Board for the remainder term of Roland Dykes, III.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

Consideration of appointment to the Police Civil Service Board for the remainder term of David Proffitt.

**Motion was made by Alderman Hansel and second by Alderman Knight** to appoint Conway Wilson to the Police Civil Service Board.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

## **Reports from Committees, Members of Council & other Officers**

Sandra Nuttall reported for the Tanner Preservation Alliance the Martin Luther King, Jr. Day Jones Hill Clean-Up partnering with Keep Cocke County Beautiful, Cocke County Partnership, Cocke County Tourism and Cocke County Senior Center luncheon on January 21<sup>st</sup> from 12:00 – 2:00 p.m. Ms. Nuttall requested the Board’s support on this event. City Attorney Hurst stated this event would need a parade permit but the Board could vote to approve the parade permit and waive the fee. Keep Cocke County Beautiful Gretta Carr stated there was not any parade just a luncheon followed by the cleanup of the Jones Hill Community.

**Motion was made by Vice Mayor Proffitt and second by Alderwoman Ottinger** to approve a parade permit and to waive the fee for the event Martin Luther King, Jr. Day Jones Hill Clean-Up on January 21<sup>st</sup>.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**New Business**

**Review of Fee's and Charges Policy for the Newport Parks & Recreation**

Consideration of Review of Fee's and Charges Policy for the Newport Parks & Recreation. Parks & Recreation Director Tim Dockery asked for the approval to improve the fees and charges policy for Parks & Recreation.

**Motion was made by Alderman Smith and second by Alderman Hansel** to approve Review of Fee's and Charges Policy for the Newport Parks & Recreation.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**1<sup>st</sup> Reading of Ordinance #2018-17 Budget Amendment for Newport Grammar School**

Consideration of 1<sup>st</sup> Reading of Ordinance #2018-17 Budget Amendment for Newport Grammar School. Mayor Dykes stated the information for the budget amendment was not clear. Mayor Dykes asked for more information to be given. There was no one present from Newport Grammar School.

**Motion was made by Vice Mayor Proffitt and second by Alderman Knight** to approve 1<sup>st</sup> Reading of Ordinance #2018-17 Budget Amendment for Newport Grammar School.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Resolution #2018-17 Bank Signature Authority for the City of Newport**

Consideration of Resolution #2018-17 Bank Signature Authority for the City of Newport. This resolution is to remove former Mayor Connie Ball and Alderman Jeff Fancher and to add Mayor Roland Dykes, III and Alderwoman Louanna Ottinger to the bank accounts at Newport Federal Bank and US Bank.

**Motion was made by Alderman Hansel and second by Alderman Knight** to approve Resolution #2018-17 Bank Signature Authority for the City of Newport.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Agreement Between Southern Automated Systems, Inc and the City of Newport for a New Court System**

Consideration of agreement between Southern Automated Systems, Inc and the City of Newport for a new court system. Municipal Court Clerk Tiffany Ball reported the court system the City of Newport has at the present time doesn't do the work the City needs. There will be a 5

year contract with no cost to the City of Newport. The offender fee's that pays for the court system will remain at \$10.50 per citation. Ms. Ball stated after much research of court systems she recommends Southern Automated Systems, Inc.

**Motion was made by Alderman Smith and second by Alderwoman Ottinger to approve agreement between Southern Automated Systems, Inc and the City of Newport for a new court system.**

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Comments from Citizens**

Carlene Robinson from Cocke County Senior Center invited the Board to a luncheon hosted by the Senior Center for law enforcement, fire fighters and first responders.

City Attorney Hurst stated he had been with the city as an attorney since 2000 when Mayor Dykes, II was in office. Mr. Hurst stated he is proud to be by current Mayor Dykes, III side serving the city. Mr. Hurst stated he will continue to serve the City of Newport as long as the Board wants him.

**Motion was made by Alderman Knight and second by Alderwoman Ottinger to retain Terry Hurst as the City Attorney for the City of Newport.**

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Adjournment**

There being no further business to come before the Board of Mayor & Alderman, a **motion was made by Alderman Smith and second by Alderman Knight to adjourn.**

**All Ayes- Mayor Ball declared the motion passed and approved.**

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Mayor Roland Dykes, III

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James Finchum, City Administrator

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