

**MINUTES OF THE MEETING
BOARD OF MAYOR & ALDERMEN
CITY OF NEWPORT, TENNESSEE
REGULAR SESSION
DECEMBER 13, 2022**

Swearing In Newly Elected School Board Members

Municipal Judge Brittany Wilds Vick swore newly elected City School Board members Jan Brooks and Micky Powers into office.

Public Hearing

Mayor Roland Dykes opened the public hearing for the 2nd Reading of Ordinance #2022-16 Budget Amendment for Newport Grammar School. There was no one to comment.

Consideration of the 2nd Reading of Ordinance #2022-17 Amending the Zoning Map for the City of Newport Rezoning Properties Main Street. There was no one to comment.

Mayor Dykes closed the public hearing.

December 13, 2022

The City of Newport Board of Mayor and Aldermen met in the Newport City Hall Council Chambers on Tuesday, December 13, 2022 at 5:30 p.m. in Regular Session.

Chief of Police Maurice Shults led the invocation. Alderman Mike Hansel led the Pledge of Allegiance to the flag of the United States of America.

The following officials were present: Mayor Roland Dykes, III, Vice Mayor Connie Ball, Alderman Mike Hansel, Alderwoman Louanna Ottinger, Alderman Randy Ragan, Alderman Steve Smith, City Attorney Terry Hurst, and City Administrator James Finchum.

Mayor Dykes declared a Quorum.

Minutes

October 11, 2022 Regular Session

Motion by Alderwoman Ottinger and second by Alderman Ball, for minutes of the October 11, 2022 Regular Session to be approved as submitted.

All Ayes- Mayor Dykes declared the motion passed and approved.

Communications from the City Administrator

City Administrator James Finchum reported he had approved an emergency repair to two heating units at city hall in the amount of \$19,222.

Mr. Finchum reported the Animal Control building's roof is in bad shape. Staff have been working with Old Smoky on getting the Animal Control relocated until the city can get them in a new building. Staff are also working on the purchase of five acres of property in the industrial park for a new street garage and animal control.

Alderman Hansel praised Newport Police Department with other agencies on the professionalism on working together on the fugitive captured.

Appointment of Boards, Commissions & Committees

Re-Appointment to the Newport Planning Commission – Alderman Steve Smith

Discussion of Re-Appointment to the Newport Planning Commission – Alderman Steve Smith.

Motion was made by Vice Mayor Ball and second by Alderwoman Ottinger, to re-appointment Alderman Steve Smith to the Newport Planning Commission.

All Ayes- Mayor Dykes declared the motion passed and approved.

Re-Appointment to the Newport Housing Authority – Genevieve Dalton

Discussion of Re-Appointment to the Newport Housing Authority – Genevieve Dalton.

Motion was made by Alderman Smith and second by Alderman Hansel, to Re-Appointment Genevieve Dalton to the Newport Housing Authority.

All Ayes- Mayor Dykes declared the motion passed and approved.

Old Business

2nd Reading of Ordinance #2022-16 Budget Amendment for Newport Grammar School

Consideration of 2nd Reading of Ordinance #2022-16 Budget Amendment for Newport Grammar School.

Motion was made by Alderman Hansel and second by Alderman Smith, to approve 2nd Reading of Ordinance #2022-16 Budget Amendment for Newport Grammar School.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE

Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

2nd Reading of Ordinance #2022-17 Amending the Zoning Map for the City of Newport Rezoning Properties Main Street

Consideration of 2nd Reading of Ordinance #2022-17 Amending the Zoning Map for the City of Newport Rezoning Properties Main Street. Community Development Director Gary Carver asked to remove 211 West Main Street from this ordinance due to the new owners project.

Motion was made by Vice Mayor Ball and second by Alderman Hansel, to approve 2nd Reading of Ordinance #2022-17 Amending the Zoning Map for the City of Newport Rezoning Properties Main Street after the amendment of removing 211 West Main Street.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

New Business

1st Reading of Ordinance #2022-18 Budget Amendment for Newport Grammar School

Consideration of 1st Reading of Ordinance #2022-18 Budget Amendment for Newport Grammar School.

Motion was made by Alderman Smith and second by Alderman Ragan, to approve 1st Reading of Ordinance #2022-18 Budget Amendment for Newport Grammar School.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

1st Reading of Ordinance #2022-19 Amending the Personnel Policy for the City of Newport

Consideration of 1st Reading of Ordinance #2022-19 Amending the Personnel Policy for the City of Newport. Mr. Finchum stated this amendment will help new employees who have TCRS retirement begin enrollment the first month following their hire date.

Motion was made by Alderman Ragan and second by Alderman Hansel, to approve 1st Reading of Ordinance #2022-19 Amending the Personnel Policy for the City of Newport.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Resolution #2022-12 Signature Authority on Bank Account for the City of Newport

Consideration of Resolution #2022-12 Signature Authority on Bank Account for the City of Newport. This is to remove Vice Mayor Proffitt and add Alderman Ragan to the bank signature card.

Motion was made by Alderwoman Ottinger and second by Alderman Ragan, to approve Resolution #2022-12 Signature Authority on Bank Account for the City of Newport.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Resolution #2022-13 Hiring Administrative Service for ARC Grant Phase II

Consideration of Resolution #2022-13 Hiring Administrative Service for ARC Grant Phase II. Staff recommendation is Community Development Partners.

Motion was made by Alderman Hansel and second by Vice Mayor Ball, to approve Resolution #2022-13 Hiring Administrative Service for ARC Grant Phase II.

All Ayes- Mayor Dykes declared the motion passed and approved.

Resolution #2022-14 Hiring Engineer Service for ARC Grant Phase II

Consideration of Resolution #2022-14 Hiring Engineer Service for ARC Grant Phase II. Staff recommendation to hire Mattern & Craig.

Motion was made by Alderman Smith and second by Vice Mayor Ball, to approve Resolution #2022-14 Hiring Engineer Service for ARC Grant Phase II.

All Ayes- Mayor Dykes declared the motion passed and approved.

Resolution #2022-15 Newport Police Department Applying for the Violent Crime Intervention Fund

Consideration of Resolution #2022-15 Newport Police Department Applying for the Violent Crime Intervention Fund. This is a 100% grant.

Motion was made by Alderwoman Ottinger and second by Vice Mayor Ball, to approve Resolution #2022-15 Newport Police Department Applying for the Violent Crime Intervention Fund.

All Ayes- Mayor Dykes declared the motion passed and approved.

Contracts from Lose Design for Parks & Rec Projects

Consideration of contracts from Lose Design for Parks & Rec Projects. These contracts are for the 10-year master plan for White Oak Park, Woodland Park, tennis court at City Park, and pool replacement at City Park.

Motion was made by Vice Mayor Ball and second by Alderman Hansel, to approve contracts from Lose Design for Parks & Rec Projects.

All Ayes- Mayor Dykes declared the motion passed and approved.

Newport Utilities Renewal of Letter of Credit from Commercial Bank

Consideration of Newport Utilities Renewal of Letter of Credit from Commercial Bank. Joni Daniel of Newport Utilities requested to renew a letter of credit from Commercial Bank in the amount of \$600,000 secured by a certificate of deposit, with the beneficiary of the letter of credit being the USDA. Newport Utilities General Manager Michael Williford will sign on behalf of Newport Utilities for the Letter of Credit.

Motion was made by Alderwoman Ottinger and second by Alderman Smith, to approve Newport Utilities to renew a letter of credit from Commercial Bank in the amount of \$600,000 secured by a certificate of deposit, with the beneficiary of the letter of credit being the USDA. Newport Utilities General Manager Michael Williford will sign on behalf of Newport Utilities for the Letter of Credit.

All Ayes- Mayor Dykes declared the motion passed and approved.

Bids, Purchases and Expenses

Annual Salt Contract for the City of Newport

Consideration of bids for annual salt contract for the City of Newport. State of Tennessee contract Cargill Incorporated in the amount of \$103.55 a ton.

Motion was made by Vice Mayor Ball and second by Alderwoman Ottinger, to approve bid from Cargill Incorporated in the amount of \$103.55 a ton for the annual salt contract for the City of Newport.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Air Units for the Community Center

Consideration of bids for Air Units for the Community Center. Request for the purchase of two 10-ton 3 phase air conditioners for the basketball court at the community center. The only bid was from Humphries Heating & Air in the total amount of \$66,350.

Motion was made by Alderman Smith and second by Alderwoman Ottinger, to approve bid from Humphries Heating & Air in the total amount of \$66,350 for two 10-ton 3 phase air conditioners for the basketball court at the community center.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Comments from Citizens

Newport Grammar School Director Sandra Burchette thanked the city for all they do for Newport Grammar School.

Angela Massy requested the Board to waive the rule to have a 501 C-3 for roadblocks. Ms. Massy is trying to take care of cat problems around the county dumpsters and needs funding.

Adjournment

There being no further business to come before the Board of Mayor & Alderman, **motion was made by Alderman Hansel and second by Vice Mayor Ball** adjourned the meeting.

All Ayes- Mayor Dykes declared the motion passed and approved.

Mayor Roland Dykes, III

James Finchum, City Administrator

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