

**MINUTES OF THE MEETING
BOARD OF MAYOR & ALDERMEN
CITY OF NEWPORT, TENNESSEE
REGULAR SESSION
JANUARY 12, 2016**

Public Hearing

Mayor Connie Ball opened the public hearing for discussion on Ordinance #2015-14 to Amend the Zoning Regulations of the City of Newport to Add Wireless Telecommunications Towers and Antenna Restrictions. There was no one to comment.

Mayor Ball opened the floor for discussion on Ordinance #2015-15 to Amend the Zoning Regulations Allowing Bed & Breakfast Inns in the R-1 Low Density District Residential District by Adding to Chapter 6, Section 601. There was no one to comment.

Mayor Ball closed the Public Hearing.

January 12, 2016

The City of Newport Board of Mayor and Aldermen met in the Newport City Hall Council Chambers on Tuesday, January 12, 2016 at 5:00 p.m. in Regular Session.

Rev. Alvin Watts led the invocation. Alderman Mike Hansel led the Pledge to the Flag.

The following officials were present: Mayor Connie Ball, Vice Mayor Mike Proffitt, Alderman Jeff Fancher, Alderman Roger Gribble, Alderman Mike Hansel, Alderman Bobby Knight, City Administrator James Finchum, and City Attorney Terry Hurst.

Mayor Ball declared a Quorum.

Minutes

December 8, 2015 Regular Session

Motion by Alderman Gribble and second by Vice Mayor Proffitt for minutes of the December 8, 2015 Regular Session to be approved as submitted.

All Ayes- Mayor Ball declared the motion passed and approved.

Communications from the City Administrator

City Administrator James Finchum reported the auditor's has requested a meeting with the Board to discuss this year's audit. Mr. Finchum asked the Board what they would prefer.

The Board asked for a workshop to be scheduled. The audit report will be delivered to the Board prior to the workshop for the Board to review.

Mr. Finchum reported City Planner Gary Carver has been working on the Safe Routes to School Grant. This grant is now on schedule. Mr. Finchum reported we are hoping to break ground by summer.

Mr. Finchum announced the 2nd public hearing on the blighted properties will be in February. Mr. Finchum reported the City is working with property owners.

Street Superintendent Ben Hicks reported the Street Department has a 1995 salt truck that is in poor shape. This truck has lots of issues. Mr. Hicks ask for permission to purchase a salt/dump truck. Finance Director Tina Matthews reported there is \$28,000 budgeted for a salt/dump truck. Mr. Hicks has found a 2002 GMC 8500 dump truck for \$39,000. Ms. Matthews reported to take \$11,000 from the salt line item since the weather has been good this year and we have not had to purchase any salt. This salt/dump truck has to be bid out.

Motion was made by Vice Mayor Proffitt and second by Alderman Knight to approve the Street Department to bid for a salt/dump truck to be added to the February agenda and to amend the budget for this in February.

Roll Call

Alderman Fancher	AYE
Alderman Gribble	AYE
Alderman Hansel	AYE
Alderman Knight	AYE
Vice Mayor Proffitt	AYE

All Ayes- Mayor Ball declared the motion passed and approved.

Alderman Hansel asked how much surplus of salt the City has. Mr. Hicks replied the bends are full, about 250 tons of salt.

Appointment of Boards, Commissions & Committees

Mayor Ball announced the Police Department has appointed Eric Gregg to the Police Civil Service Board to replace Glenmore Smith's appointment.

Old Business

2nd Reading of Ordinance #2015-14 to Amend the Zoning Regulations of the City of Newport to Add Wireless Telecommunications Towers and Antenna Restrictions

Consideration of 2nd Reading of Ordinance #2015-14 to Amend the Zoning Regulations of the City of Newport to Add Wireless Telecommunications Towers and Antenna Restrictions.

Motion was made by Alderman Gribble and second by Alderman Fancher to approve the 2nd Reading of Ordinance #2015-14 to Amend the Zoning Regulations of the City of Newport to Add Wireless Telecommunications Towers and Antenna Restrictions.

All Ayes- Mayor Ball declared the motion passed and approved.

2nd Reading of Ordinance #2015-15 to Amend the Zoning Regulations Allowing Bed & Breakfast Inns in the R-1 Low Density District Residential District by Adding to Chapter 6, Section 601

Consideration of 2nd Reading of Ordinance #2015-15 Amend the Zoning Regulations Allowing Bed & Breakfast Inns in the R-1 Low Density District Residential District by Adding to Chapter 6, Section 601.

Motion was made by Alderman Knight and second by Alderman Hansel to approve the 2nd Reading of Ordinance #2015-15 Amend the Zoning Regulations Allowing Bed & Breakfast Inns in the R-1 Low Density District Residential District by Adding to Chapter 6, Section 601.

Roll Call

Alderman Fancher	AYE
Alderman Gribble	NAY
Alderman Hansel	AYE
Alderman Knight	AYE
Vice Mayor Proffitt	AYE

Vote 4-1. - Mayor Ball declared the motion passed and approved.

Request of from Frank Wilhelm to Waive Penalties, Interest, and Court Cost on Personal Property Tax from 2006, 2009-2014

Discussion of request of from Frank Wilhelm to waive penalties, interest, and court cost on Personal Property Tax from 2006, 2009-2014. City Attorney Terry Hurst reported he had researched and found no prior Council action to approving waiving penalties, interest, and court cost for Frank Wilhelm. There is no court order to waive these delinquent personal property taxes. Attorney Jeff Greene stated this is the only case like this. The amount requested to be waived is \$641.80. No Action taken.

Mayor Ball reported he was changing the time of the February meeting from 5:30 p.m. to 5:00 p.m.

New Business

Appropriation of Funds for Repairing Street Sweeper

Consideration of appropriation of funds to repair the street sweeper. Mr. Finchum requested appropriation of \$17,384 for repairs of the street sweeper. The street sweeper had a part to fail causing extensive damage. Mr. Hurst has written a letter to the manufacture, who has stated they will come and look at the damages.

Motion was made by Alderman Knight and second by Alderman Fancher to approve the request of appropriation in the amount of \$17,384 to repair the street sweeper and amend budget accordingly.

Roll Call

Alderman Fancher	AYE
Alderman Gribble	AYE
Alderman Hansel	AYE
Alderman Knight	AYE
Vice Mayor Proffitt	AYE

All Ayes- Mayor Ball declared the motion passed and approved.

Appropriation of Funds for Traffic Signal Sensor Repair

Consideration of appropriation of funds for traffic signal sensor repair. Mr. Finchum reported when the State did the downtown street repair they ground up the loop sensor in the street that allows the traffic flow to control the light sequence. The cost of loop replacement is in the amount of \$16,200.

Motion was made by Alderman Hansel and second by Alderman Knight to approve appropriation of funds for traffic signal sensor repair in the amount of \$16,200.

Roll Call

Alderman Fancher	NAY
Alderman Gribble	NAY
Alderman Hansel	AYE
Alderman Knight	AYE
Vice Mayor Proffitt	AYE

Vote 3-2. - Mayor Ball declared the motion passed and approved.

Sale of Tax Surplus Property on 751 Thompson Street

Consideration of approval of the sale of tax surplus property on 751 Thompson Street. Attorney Jeff Greene presented the Board with a bid from Layman Brothers Partnership for the property on 751 Thompson Street for the amount of \$27,000. Mr. Greene stated the county has accepted the bid. If this property is sold the city will receive \$13,074 in back taxes owed and the county will receive \$13,540 in back taxes owed. The remainder amount will be split between the city and the county.

Motion was made by Alderman Fancher and second by Vice Mayor Proffitt to approve the sale of tax surplus property on 751 Thompson Street for the amount of \$27,000 to Layman Brothers Partnership.

All Ayes- Mayor Ball declared the motion passed and approved.

Parks & Recreation Cardiac Arrest Policy

Consideration of approval of the Cardiac Arrest Policy for Parks & Recreation.

Motion was made by Alderman Fancher and second by Alderman Hansel to approve the Cardiac Arrest Policy for Parks & Recreation.

All Ayes- Mayor Ball declared the motion passed and approved.

Police Department Adding Three Policies to the General Orders

Consideration of approval of the Police Department adding three policies to the General Orders. These policies are as follows: Bias Based Policing, Racial Profiling Policy, and Tennessee Model Law Enforcement Policy and Sexually Oriented Crimes.

Motion was made by Vice Mayor Proffitt and second by Alderman Gribble to approve adding three policies to the General Orders for the Police Department.

All Ayes- Mayor Ball declared the motion passed and approved.

Lift Assist Policy for Police Department and Fire Department

Consideration of approval of the Lift Assist Policy for both Police Department and Fire Department.

Motion was made by Alderman Knight and second by Alderman Hansel to approve the Lift Assist Policy for both Police Department and Fire Department.

All Ayes- Mayor Ball declared the motion passed and approved.

Bids

Asphalt Heater for the Street Department

Consideration of approval of an asphalt heater for the Street Department. There were two bids as follows: the State bid was from Stringfellow \$25,693 and a quote from McGrath Municipal Equipment \$34,870 was obtained independently. Street Superintendent Ben Hicks recommendation was for Stringfellow in the amount of \$25,693. Mr. Finchum stated the asphalt heater was budgeted this year.

Motion was made by Alderman Hansel and second by Alderman Fancher to approve the State bid for an asphalt heater for the Street Department form Stringfellow in the amount of \$25,693.

Roll Call

Alderman Fancher	AYE
Alderman Gribble	AYE
Alderman Hansel	AYE
Alderman Knight	AYE
Vice Mayor Proffitt	AYE

All Ayes- Mayor Ball declared the motion passed and approved.

Forklift for Recycling Department

Consideration of approval of a forklift for the Recycling Department. There was only one bid from The Lilly Company for a 2003 Caterpillar for the amount of \$16,900. Mr. Finchum stated the forklift was not budgeted. The purchase will be funded from reducing other item expenditures in the operating budget of the Recycling Department.

Motion was made by Alderman Fancher and second by Alderman Gribble to approve the bid for a forklift from The Lilly Company for a 2003 Caterpillar for the amount of \$16,900.

Roll Call

Alderman Fancher	AYE
Alderman Gribble	AYE
Alderman Hansel	AYE
Alderman Knight	AYE
Vice Mayor Proffitt	AYE

All Ayes- Mayor Ball declared the motion passed and approved.

Alderman Hansel suggested having an open house to let the people see where their tax payer’s moneys were going. Mayor Ball stated the City couldn’t get these much needed equipment in the pass.

Finance Director Tina Matthews asked the Board if anyone came to the City Hall with buckets full of loose coins to pay if she could ask them to take it to the bank so it doesn’t shut down the City Hall. Ms. Matthews reported the City Hall is not equipped to take great amounts of loose coins for payments.

Motion was made by Alderman Gribble and second by Alderman Fancher to approve any great amounts of loose coins to pay will be sent to the bank.

All Ayes- Mayor Ball declared the motion passed and approved.

Citizens Comments

Carlene Robinson reported of income tax service at the Senior Citizens office.

Adjournment

There being no further business to come before the Board of Mayor & Alderman, a motion was made by Alderman Knight and second by Alderman Hansel to adjourn.

All Ayes- Mayor Ball declared the motion passed and approved.

Mayor Connie Ball

James Finchum, City Administrator

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