

**MINUTES OF THE MEETING  
BOARD OF MAYOR & ALDERMEN  
CITY OF NEWPORT, TENNESSEE  
REGULAR SESSION  
JULY 12, 2022**

**Public Hearing**

Mayor Roland Dykes, III opened the public hearing 2<sup>nd</sup> Reading of Ordinance #2022-11 Amending the Zoning Map of the City of Newport for 834 Martine Street. There was no one to comment.

Mayor Dykes closed the public hearing.

**July 12, 2022**

The City of Newport Board of Mayor and Aldermen met in the Newport City Hall Council Chambers on Tuesday, July 12, 2022 at 5:30 p.m. in Regular Session.

Chief of Police Maurice Shults led the invocation. Alderman Mike Hansel led the Pledge of Allegiance to the flag of the United States of America.

The following officials were present: Mayor Roland Dykes, III, Vice Mayor Mike Proffitt, Alderman Connie Ball, Alderman Mike Hansel, Alderwoman Louanna Ottinger, Alderman Steve Smith, City Attorney Terry Hurst, and City Administrator James Finchum.

Mayor Dykes declared a Quorum.

**Minutes**

**June 14, 2022 Regular Session**

**Motion by Alderwoman Ottinger and second by Vice Mayor Proffitt**, for minutes of the June 14, 2022 Regular Session to be approved as submitted.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Communications from the City Administrator**

City Administrator James Finchum gave an update on Covid. There have been two employees with Covid and one employee is in quarantine.

Mr. Finchum reported the Rhythm on the River concerts are coming to an end with only two more concerts in July.

Mr. Finchum reported there will be another litter pick up later in the month of July.

### **Appointment Of Boards, Commissions & Committees**

#### **Re-Appointment to the Parks & Recreation Advisory Board – Blake Briggs Term**

Consideration of re-appointment to the Parks & Recreation Advisory Board – Blake Briggs term.

**Motion was made by Alderman Ball and second by Alderman Smith,** to re-appointment Blake Briggs to the Parks & Recreation Advisory Board.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

#### **Re-Appointment to the Parks & Recreation Advisory Board – Debbie Wylie Term**

Consideration of re-appointment to the Parks & Recreation Advisory Board – Debbie Wylie term.

**Motion was made by Alderwoman Ottinger and second by Alderman Smith,** to re-appointment Debbie Wylie to the Parks & Recreation Advisory Board.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

#### **Re-Appointment to the Industrial Development Board – Paige Rhodes Term**

Consideration of re-appointment to the Industrial Development Board – Paige Rhodes term.

**Motion was made by Alderman Hansel and second by Vice Mayor Proffitt,** to re-appointment Paige Rhodes to the Industrial Development Board.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

#### **Re-Appointment to the Industrial Development Board – Jason Oury Term**

Consideration of re-appointment to the Industrial Development Board – Jason Oury term.

**Motion was made by Alderwoman Ottinger and second by Alderman Ball,** to re-appointment Jason Oury to the Industrial Development Board.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Old Business**

**2<sup>nd</sup> Reading of Ordinance #2022-11 Amending the Zoning Map of the City of Newport for 834 Martine Street**

Consideration of 2<sup>nd</sup> Reading of Ordinance #2022-11 Amending the Zoning Map of the City of Newport for 834 Martine Street. Community Development Director Gary Carver reported this ordinance was resubmitted and approved by the Planning Commission for 40 feet on the property on Martine Street. This property will be used by Firehouse Subs parking and dumpsters to rezone the property to commercial zone.

**Motion was made by Alderman Hansel and second by Vice Mayor Proffitt, to approve 2<sup>nd</sup> Reading of Ordinance #2022-11 Amending the Zoning Map of the City of Newport for 834 Martine Street.**

**Roll Call**

Alderman Ball            AYE  
Alderman Hansel        AYE  
Alderwoman Ottinger AYE  
Alderman Smith        AYE  
Vice Mayor Proffitt    AYE

**All Ayes-        Mayor Dykes declared the motion passed and approved.**

**New Business**

**Audit Review for Fiscal Year 2021**

Discussion of Audit Review for Fiscal Year 2021. Auditors Frank McDaniel and Haley Slagle gave a report of a no finding audit for the City of Newport for Fiscal Year 2021.

**1<sup>st</sup> Reading of Ordinance #2022-12 Personnel Policy for the City of Newport**

Consideration of 1<sup>st</sup> Reading of Ordinance #2022-12 Personnel Policy for the City of Newport.

**Motion was made by Alderman Smith and second by Alderman Ball, to approve 1<sup>st</sup> Reading of Ordinance #2022-12 Personnel Policy for the City of Newport.**

**Roll Call**

Alderman Ball            AYE  
Alderman Hansel        AYE  
Alderwoman Ottinger AYE  
Alderman Smith        AYE  
Vice Mayor Proffitt    AYE

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Resolution #2022-10 Authorizing the City of Newport to Participate in the Public Entity Partners Safety Grant**

Consideration of Resolution #2022-10 Authorizing the City of Newport to participate in the Public Entity Partners Safety Grant.

**Motion was made by Alderwoman Ottinger and second by Alderman Hansel, to approve Resolution #2022-10 Authorizing the City of Newport to participate in the Public Entity Partners Safety Grant.**

**Roll Call**

Alderman Ball	AYE
Alderman Hansel	AYE
Alderwoman Ottinger	AYE
Alderman Smith	AYE
Vice Mayor Proffitt	AYE

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Resolution #2022-11 Authorizing the City of Newport to Participate in the Public Entity Partners Driver's Safety Grant**

Consideration of Resolution #2022-11 Authorizing the City of Newport to participate in the Public Entity Partners Driver's Safety Grant.

**Motion was made by Alderman Ball and second by Alderman Smith, to approve Resolution #2022-11 Authorizing the City of Newport to participate in the Public Entity Partners Driver's Safety Grant.**

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Audit Contract Between Brown, Jake & McDaniel and the City of Newport for Fiscal Year 2021-2022**

Consideration of audit contract between Brown, Jake & McDaniel and the City of Newport for Fiscal Year 2021-2022.

**Motion was made by Alderman Ball and second by Vice Mayor Proffitt, to approve audit contract between Brown, Jake & McDaniel and the City of Newport for Fiscal Year 2021-2022.**

**Roll Call**

Alderman Ball            AYE  
Alderman Hansel        AYE  
Alderwoman Ottinger   AYE  
Alderman Smith        AYE  
Vice Mayor Proffitt    AYE

**All Ayes-        Mayor Dykes declared the motion passed and approved.**

**Contract Between 911 Emergency of Cocke County and the City of Newport**

Consideration of contract between 911 Emergency of Cocke County and the City of Newport. City Administrator Finchum asked to postpone the 911 contract to a later date due to the confusion with the new 911 Board.

**No action was taken.**

**City Administrator Contract**

Consideration of City Administrator Contract. Alderwoman Ottinger asked to extend the City Administrator contract for an additional three years as of June 30, 2023. Mr. Finchum thanked the City Council but asked to restart the buyout clause in the contract.

**Motion was made by Alderwoman Ottinger and second by Vice Mayor Proffitt, to approve extending the City Administrators contract with an additional three years and to restart the buyout clause in the contract.**

**All Ayes-        Mayor Dykes declared the motion passed and approved.**

**Amending the City of Newport Police Department General Orders**

Consideration of amending the City of Newport Police Department General Orders. This is for the creation of General Order 15.05 Ties/NCIC Policy and Procedures.

**Motion was made by Alderman Hansel and second by Alderwoman Ottinger, to approve amendment of the City of Newport Police Department General Orders for the creation of General Order 15.05 Ties/NCIC Policy and Procedures.**

**All Ayes-        Mayor Dykes declared the motion passed and approved.**

**Parking Plan for Upper Mims Street**

Consideration of parking plan for Upper Mims Street. Due to the proposed development at First Baptist Church as a mixed use, residential/retail repurposing of the building, the potential investor has requested additional parking along Mims for residents or customers contingent on

the redevelopment of the church happening once Mims is resurfaced within the next few years. There will be a total of 29 available spaces for the development with this plan.

**Motion was made by Alderman Hansel and second by Alderman Smith,** to approve the proposed parking plan for Upper Mims Street adding addition parking.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

### **Purchase of Two City Lots**

Consideration of proposal for purchase of two city lots. Community Development Director Gary Carver asked that this proposal be tabled for lack of information.

**No action was taken.**

### **Bids**

#### **Excavator for the Street Department**

Consideration of bids for an excavator for the Street Department. There was only one bid from Contractor's Machinery, Inc. for a 2022 Case CX80C Excavator in the amount of \$131,469.07. If the bid is approved, the city will be on the list to purchase the excavator

**Motion was made by Alderman Ball and second by Alderwoman Ottinger,** to approve bid received from Contractor's Machinery, Inc. for a new 2022 Case CX80C Excavator in the amount of \$131,469.07 for the Street Department.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

#### **Professional Services for Park Master Plan for Parks & Recreation**

Consideration of bids for professional services for a Park Master Plan for Parks & Recreation. There were two requests for qualifications received: Lose Design and IBI Placemaking. This is for professional services for the 10 Year Park Master Plan for Parks & Recreation. Mr. Dockery recommended Lose Designs.

**Motion was made by Alderman Hansel and second by Vice Mayor Proffitt,** to approve bid from Lose Design for professional services for the 10 Year Park Master Plan.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

### **Comments from Citizens**

Request was made from CCHS Basketball team for a duck race September 17<sup>th</sup>. This will be added to next month's agenda.

Carlene Robinson addressed the parking problem at the Tanner Building.

**Adjournment**

There being no further business to come before the Board of Mayor & Alderman, **motion was made by Alderman Ball and second by Alderwoman Ottinger** adjourned the meeting.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

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Mayor Roland Dykes, III

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James Finchum, City Administrator

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