

**MINUTES OF THE MEETING
BOARD OF MAYOR & ALDERMEN
REGULAR SESSION
MAY 14, 2024**

Mayor Roland Dykes opened the public hearing for consideration of 2nd Reading of Ordinance #2024-01 Amending the Zoning Map of the City of Newport to Include Property 1100 West Highway 25/70 in the C-3 Interstate Business Zone. There was no one to comment.

Consideration of 2nd Reading of Ordinance #2024-02 Amending Title 12 Buildings, Utility, Etc. Codes, Chapter 1 Building Codes, Section 12-101 Adopting the 2018 International Building Code. There was no one to comment.

Mayor Dykes closed the public hearing.

May 14, 2024

The City of Newport Board of Mayor and Aldermen met in the Newport City Hall Council Chambers on Tuesday, May 14, 2024 at 5:30 p.m. in Regular Session.

Rev. Alvin Watts led the invocation. Alderman Smith led the Pledge of Allegiance to the flag of the United States of America.

The following officials were present: Mayor Roland Dykes, III, Vice Mayor Connie Ball, Alderman Mike Hansel, Alderwoman Louanna Ottinger, Alderman Randy Ragan, Alderman Steve Smith, City Attorney Terry Hurst, and City Administrator James Finchum.

Mayor Dykes declared a Quorum.

Minutes

April 9, 2024 Regular Session

Motion by Alderman Ragan and second by Alderwoman Ottinger, for minutes of the April 9, 2024 Regular Session to be approved as submitted.

All Ayes- Mayor Dykes declared the motion passed and approved.

Communications from the City Administrator

City Administrator James Finchum reported on the cost of taking the city's garbage to Morristown. The city is still using old standard garbage bins. The county has gone to

compacting bins in all the convent centers. The difference between the two is \$2,500 a month extra. Mr. Finchum has recommended purchasing commercial compact bins to save \$30,000 a year.

Interviews for the Community Development Directors job was finished last week. Mayor Roland Dykes, HR Missy Masoner and Mr. Finchum did the interviews. Mr. Finchum stated there was only one that had experience in this field. Mr. Finchum stated that they would continue to look and reach out to colleges for any graduates in this field. Mr. Finchum stated he wanted to take his time on filling this position to make sure the right person is picked.

Starting May 20th Caroline Brawley will start as a coordinator. Ms. Brawley worked with Community Development Director Gary Carver as an intern last summer and has decided to take a year off of school. Ms. Brawley will be working with Mr. Carver on his projects.

Old Business

2nd Reading of Ordinance #2024-01 Amending the Zoning Map of the City of Newport to Include Property 1100 West Highway 25/70 in the C-3 Interstate Business Zone

Consideration of 2nd Reading of Ordinance #2024-01 Amending the Zoning Map of the City of Newport to Include Property 1100 West Highway 25/70 in the C-3 Interstate Business Zone. The Planning Commission approved this request at their March 26th meeting.

Motion by Alderwoman Ottinger and second by Alderman Hansel, to approve 2nd Reading of Ordinance #2024-01 Amending the Zoning Map of the City of Newport to Include Property 1100 West Highway 25/70 in the C-3 Interstate Business Zone.

Roll Call

Alderman Hansel	AYE
Alderwoman Ottinger	AYE
Alderman Ragan	AYE
Alderman Smith	AYE
Vice Mayor Ball	AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

2nd Reading of Ordinance #2024-02 Amending Title 12 Buildings, Utility, Etc. Codes Chapter 1 Building Codes Section 12-101 Adopting the 2018 International Building Code

Consideration of 2nd Reading of Ordinance #2024-02 Amending Title 12 Buildings, Utility, Etc. Codes Chapter 1 Building Codes Section 12-101 Adopting the 2018 International Building Code. The Planning Commission approved this request at their March 26th meeting.

Motion by Alderman Smith and second by Alderman Ragan, to approve 2nd Reading of Ordinance #2024-02 Amending Title 12 Buildings, Utility, Etc. Codes Chapter 1 Building Codes Section 12-101 Adopting the 2018 International Building Code.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

New Business

Audit for Fiscal Year 2023

Discussion of Audit for Fiscal Year 2023. Haily Slagle with Brown, Jake & McDaniel gave a report on audit for fiscal year 2023. Ms. Slagle stated the city has a clean audit and is in good financial shape. The Newport Grammar School had three findings but has fixed all findings.

1st Reading of Ordinance #2024-03 Budget Amendment for the City of Newport

Consideration of 1st Reading of Ordinance #2024-03 Budget Amendment for the City of Newport.

Motion by Alderman Ragan and second by Alderman Hansel, to approve 1st Reading of Ordinance #2024-03 Budget Amendment for the City of Newport.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

1st Reading of Ordinance #2024-04 Budget Amendment for Newport Grammar School

Consideration of 1st Reading of Ordinance #2024-04 Budget Amendment for Newport Grammar School.

Motion by Alderwoman Ottinger and second by Alderman Hansel, to approve 1st Reading of Ordinance #2024-04 Budget Amendment for Newport Grammar School.

Roll Call

Alderman Hansel AYE

Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

1st Reading of Ordinance #2024-05 Budget for Fiscal Year 2024-25 the City of Newport

Consideration of 1st Reading of Ordinance #2024-05 Budget for Fiscal Year 2024-25 the City of Newport.

Motion by Alderman Hansel and second by Alderwoman Ottinger, to approve 1st Reading of Ordinance #2024-05 Budget for Fiscal Year 2024-25 the City of Newport.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Resolution #2024-07 Removing Community Development Partners and Hiring ETDD for Administration Services for ARC Grants

Consideration of Resolution #2024-07 Removing Community Development Partners and Hiring ETDD for Administration Services for ARC Grants. The grants consultant who was helping manage the ARC grants for the city, phase one is the Woodlawn Streetscape Project and phase two the stormwater study, has left employment with Community Development Partners and is now working with the East Tennessee Development District. We already pay ETDD for their services across several other facets of local government so this will not be employing new services and will cost no additional funds.

Motion by Alderman Smith and second by Alderman Ragan, to approve Resolution #2024-07 Removing Community Development Partners and Hiring ETDD for Administration Services for ARC Grants.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Resolution #2024-08 Hiring Engineering Services for Stormwater Project

Consideration of Resolution #2024-08 Hiring Engineering Services for Stormwater Project. The next phase of storm water mitigation work will focus on Richland Park. Barge Design Solutions, who also did the work for the Indian Hills project, has submitted their credentials. Staff recommendation to hire Barge Design Solutions for engineering services for stormwater project.

Motion by Alderwoman Ottinger and second by Alderman Hansel, to approve Resolution #2024-08 Hiring Engineering Services for Stormwater Project. Hiring Barge Designs Solutions for engineering services for the stormwater project.

All Ayes- Mayor Dykes declared the motion passed and approved.

Amending the Police Department General Orders

Consideration of Amending the Police Department General Orders. Assistant Police Chief Matthew Elliott reported this was to update the NCIC policy as requested by the TBI for the Newport Police Department.

Motion by Alderman Hansel and second by Alderman Ragan, to approve Amending the Police Department General Orders.

All Ayes- Mayor Dykes declared the motion passed and approved.

Accessing Accumulated Sick Time for a Fire Department Employee

Consideration of Request to Access Accumulated Sick Time for a Fire Department Employee. Fire Chief Jeremy Shelton stated this request is just in case the employee needs extra time.

Motion by Alderwoman Ottinger and second by Alderman Hansel, to approve Request to Access Accumulated Sick Time for a Fire Department Employee.

All Ayes- Mayor Dykes declared the motion passed and approved.

Parks & Recreation Department Consolidation Study

Consideration of Parks & Recreation Department Consolidation Study. This study will cost \$8,200 split between the city and the county for the total amount of \$4,100 each.

Motion by Alderwoman Ottinger and second by Alderman Smith, to approve Parks & Recreation Department Consolidation Study for the city to pay half of the cost in the total amount of \$4,100.

All Ayes- Mayor Dykes declared the motion passed and approved.

Bids, Purchases and Expenses

Brick Columns and Sidewalks for Seven Park Sites

Consideration of Bids for Brick Columns and Sidewalks for Seven Park Sites. The seven parks include as follows: Filbert & 5th, Depot Pavilion, Park to Float, Pet Milk Park, Bryant Town Park, Woodlawn Park, and Newport Sports Complex. There were two bids submitted: Willams Lawn Care in the total amount of \$60,875 and Junior Hommel Excavator in the total amount of \$132,230.

Motion by Alderman Ragan and second by Alderman Hansel, to approve bid for Brick Columns and Sidewalks for seven park sites from Williams Lawn Care for the total amount of \$60,875.

Roll Call

Alderman Hansel	AYE
Alderwoman Ottinger	AYE
Alderman Ragan	AYE
Alderman Smith	AYE
Vice Mayor Ball	AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Storefront Entrance at the Community Center

Consideration of Bids for Storefront Entrance at the Community Center. The entrance will have three doors, Bronze left hand swing out with all hardware with automatic openings. There was only one bid submitted from Lakeway Door & Glass in the total amount of \$23,700.

Motion by Alderman Ragan and second by Alderman Hansel, to approve bid for the storefront entrance at the Community Center from Lakeway Door & Glass in the total amount of \$23,700.

Roll Call

Alderman Hansel	AYE
Alderwoman Ottinger	AYE
Alderman Ragan	AYE
Alderman Smith	AYE
Vice Mayor Ball	AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

New Fencing at City Park & NGS Sports Complex

Consideration of Bids for Brick New Fencing at City Park & NGS Sports Complex. There was only one bid submitted from Shoemaker Landscaping in the total amount of \$55,252.

Motion by Alderwoman Ottinger and second by Alderman Ragan, to approve bid for New Fencing at City Park & NGS Sports Complex from Shoemaker Law for the total amount of \$55,252.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Generator for the Fire Department

Consideration of Bids for Generator for the Fire Department. Request to purchase a 22 KW generator for the main fire hall. There were two bids submitted: Helton's Electric in the total amount of \$12,875 and Integration Technology in the total amount of \$20,035.

Motion by Alderman Smith and second by Alderwoman Ottinger, to approve bid for a 22 KW generator for the main fire hall from Helton's Electric in the total amount of \$12,875.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Loose Equipment for the New Fire Truck

Consideration of Bids for loose equipment for the new fire truck. The Fire Department is requesting to use Sourcewell Contract through Municipal Emergency Services to purchase loose equipment for the new fire truck and add needed equipment to existing fire truck in the amount of \$16,278 and a new RIT air pack in the amount of \$3,785 with the total amount of \$20,063.

Motion by Alderman Ragan and second by Alderman Hansel, to approve bid from the Sourcewell Contract through Municipal Emergency Services to purchase loose equipment for the new fire truck and add needed equipment to existing fire truck in the amount of \$16,278 and a new RIT air pack in the amount of \$3,785 with the total amount of \$20,063.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Stormwater Work in the Indian Hills Area

Consideration of Bids for Stormwater Work in the Indian Hills Area. This is for the storm water construction project aimed at help slow and stop the erosion through Indian Hills neighborhood. There were two bids submitted: Shane’s Excavation LLC for \$93,192 and Junior Hommel Excavator \$69,000.

Motion by Vice Mayor Ball and second by Alderman Smith, to approve bid for stormwater construction project through Indian Hills from Junior Hommel Excavator in the total amount of \$69,000.

Roll Call

Alderman Hansel AYE
Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Vehicle for Animal Control

Consideration of Bids for a vehicle for Animal Control. This would replace the 2007 Dodge Ram for Animal Control. State bid from Alan Jay Automative Management for a 2024 Ford F-150 XL 4WD Super Cab in the total amount of \$51,544.

Motion by Alderwoman Ottinger and second by Alderman Hansel, to approve bid from Alan Jay Automative Management for a 2024 Ford F-150 XL 4WD Super Cab in the total amount of \$51,544.

Roll Call

Alderman Hansel AYE

Alderwoman Ottinger AYE
Alderman Ragan AYE
Alderman Smith AYE
Vice Mayor Ball AYE

All Ayes- Mayor Dykes declared the motion passed and approved.

Comments from Citizens

Finance Director Tina Matthew thanked all the department directors for their help with the audit and for the communication with the auditors.

The Parks & Recreation Director introduced Molly Ford Ealy who is the new hire for administration.

Adjournment

There being no further business to come before the Board of Mayor & Alderman, **motion was made by Alderwoman Ottinger and second by Vice Mayor Ball** adjourned the meeting.

Mayor Roland Dykes, III

James Finchum, City Administrator

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