

**MINUTES OF THE MEETING  
BOARD OF MAYOR & ALDERMEN  
CITY OF NEWPORT, TENNESSEE  
REGULAR SESSION  
NOVEMBER 10, 2020**

**Public Hearing**

Mayor Roland Dykes, III opened the public hearing for discussion and presentation from Community Development Director Gary Carver for the process of applying for a parks and recreation grant through the Tennessee Department of Environment & Conservation's Recreation Education Services. The proposed project includes construction of a greenway, two river overlooks with guardrails, and a paved drive entrance into Newport's Park to Float park. There was no one to comment.

Discussion of 2<sup>nd</sup> Reading of Ordinance #2020-08 Amending the City of Newport Municipal Code Title 12 Building, Utility, Etc. Codes, Chapter 1 Building Code, Section 103 Schedule of Permit Fees. There was no one to comment.

Discussion of 2<sup>nd</sup> Reading of Ordinance #2020-09 Amend the Zoning Ordinance of the City of Newport Chapter 3, General Provisions, Section 309 Signs, Prohibited Signs, Electronic Reader Board. There was no one to comment.

Mayor Dykes closed the Public Hearing.

**November 10, 2020**

The City of Newport Board of Mayor and Aldermen met in the Newport City Hall Council Chambers on Tuesday, November 10, 2020 at 5:30 p.m. in Regular Session.

Alderman Bobby Knight led the invocation. Alderman Steve Smith led the Pledge to the Flag.

The following officials were present: Mayor Roland Dykes, III, Vice Mayor Mike Proffitt, Alderman Mike Hansel, Alderman Bobby Knight, Alderwoman Louanna Ottinger, Alderman Steve Smith, City Attorney Terry Hurst, and City Administrator James Finchum.

Mayor Dykes declared a Quorum.

**Minutes**

**October 13, 2020 Regular Session**

**Motion by Vice Mayor Proffitt and second by Alderman Knight**, for minutes of the October 13, 2020 Regular Session to be approved as submitted.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Communications from the City Administrator**

City Administrator James Finchum gave an update on the COVID. Mr. Finchum stated there has been two employees test positive and 5-6 employees in quarantine. Each employee is back to work. HR has been doing training on the COVID.

Mr. Finchum reported the demolition and removal of a condemned house on Clifton Heights Road has been finished. The Codes department is now working on vacant lot and then downtown properties.

Mr. Finchum stated he and staff have been working on the issue brought to City Council last month from Kendall Williams on Martine Street. After reading the ordinance on this issue, the property owner can not make a drive through to his business.

**Appointment of Boards, Commissions & Committees**

**Appointment to the Newport Housing Authority Board – Regina Thornton’s Term**

Consideration of Appointment to the Newport Housing Authority Board – Regina Thornton’s Term. Ms. Thornton does not want to be re-appointed to the Newport Housing Board. A letter was submitted from Sheila Pruitt with interest to serve.

**Motion was made by Alderwoman Ottinger and second by Alderman Hansel, to approve the appointment of Sheila Pruitt to the Newport Housing Authority Board.**

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Reports from Committees, Members of Council & Other Officers**

Community Development Director Gary Carver gave updates on the Tanner Building project. Mr. Carver stated there are little things that need to be done. Walters State wants to move in and have classes in January. The Partnership, seniors and veteran’s offices are working on moving in. The ribbon cutting will be early December.

**Old Business**

**2<sup>nd</sup> Reading of Ordinance #2020-08 Amending the City of Newport Municipal Code Title 12 Building, Utility, Etc. Codes, Chapter 1 Building Code, Section 103 Schedule of Permit Fees**

Consideration of 2<sup>nd</sup> Reading of Ordinance #2020-08 Amending the City of Newport Municipal Code Title 12 Building, Utility, Etc. Codes, Chapter 1 Building Code, Section 103 Schedule of Permit Fees.

**Motion was made by Alderman Smith and second by Alderman Knight, to approve 2<sup>nd</sup> Reading of Ordinance #2020-08 Amending the City of Newport Municipal Code Title 12 Building, Utility, Etc. Codes, Chapter 1 Building Code, Section 103 Schedule of Permit Fees.**

**Roll Call**

Alderman Hansel AYE  
Alderman Knight AYE  
Alderwoman Ottinger AYE  
Alderman Smith AYE  
Vice Mayor Proffitt AYE

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**2<sup>nd</sup> Reading of Ordinance #2020-09 Amend the Zoning Ordinance of the City of Newport Chapter 3, General Provisions, Section 309 Signs, Prohibited Signs, Electronic Reader Board**

Consideration of 2<sup>nd</sup> Reading of Ordinance #2020-09 Amend the Zoning Ordinance of the City of Newport Chapter 3, General Provisions, Section 309 Signs, Prohibited Signs, Electronic Reader Board.

**Motion was made by Alderwoman Ottinger and second by Alderman Hansel, to approve 2<sup>nd</sup> Reading of Ordinance #2020-09 Amend the Zoning Ordinance of the City of Newport Chapter 3, General Provisions, Section 309 Signs, Prohibited Signs, Electronic Reader Board.**

**Roll Call**

Alderman Hansel AYE  
Alderman Knight AYE  
Alderwoman Ottinger AYE  
Alderman Smith AYE  
Vice Mayor Proffitt AYE

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**New Business**

**1<sup>st</sup> Reading of Ordinance #2020-10 Budget Amendment for the City of Newport**

Consideration of 1<sup>st</sup> Reading of Ordinance #2020-10 Budget Amendment for the City of Newport.

**Motion was made by Alderman Hansel and second by Alderman Knight, to approve 1<sup>st</sup> Reading of Ordinance #2020-10 Budget Amendment for the City of Newport.**

**Roll Call**

Alderman Hansel AYE  
Alderman Knight AYE  
Alderwoman Ottinger AYE  
Alderman Smith AYE  
Vice Mayor Proffitt AYE

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**1<sup>st</sup> Reading of Ordinance #2020-11 Budget Amendment for the Newport Grammar School**

Consideration of 1<sup>st</sup> Reading of Ordinance #2020-11 Budget Amendment for the Newport Grammar School.

**Motion was made by Alderman Smith and second by Vice Mayor Proffitt**, to approve 1<sup>st</sup> Reading of Ordinance #2020-11 Budget Amendment for the Newport Grammar School.

**Roll Call**

Alderman Hansel     AYE  
Alderman Knight     AYE  
Alderwoman Ottinger AYE  
Alderman Smith     AYE  
Vice Mayor Proffitt  AYE

**All Ayes-     Mayor Dykes declared the motion passed and approved.**

**Amending the General Orders for the Newport Police Department**

Consideration of Amending the General Orders for the Newport Police Department. Chief of Police Maurice Shults stated this would be for extra duty for police officers.

**Motion was made by Alderman Hansel and second by Alderwoman Ottinger**, to approve Amending the General Orders for the Newport Police Department.

**Roll Call**

Alderman Hansel     AYE  
Alderman Knight     AYE  
Alderwoman Ottinger AYE  
Alderman Smith     AYE  
Vice Mayor Proffitt  AYE

**All Ayes-     Mayor Dykes declared the motion passed and approved.**

**Bids**

**Bids for Add-Ons for the Leafer Truck for the Street Department**

Consideration of bids for add-ons for the Leafer Truck for the Street Department. Street Superintendent Ben Hicks stated this was for the extended warranty in the amount of \$4,861 and in-cab tailgate controls in the amount of \$3,125 for a total amount of \$7,986.

**Motion was made by Alderman Smith and second by Alderman Knight**, to approve bids for add-ons for the Leafer Truck for the extended warranty in the amount of \$4,861 and in-

cab tailgate controls in the amount of \$3,125 for a total amount of \$7,986 for the Street Department.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

**Comments from Citizens**

Chief of Police Maurice Shults stated he remembers bringing the football team to the Tanner Building years ago to paint. Chief Shults stated the Tanner Building looks so much better. Chief Shults thanked the Board for bringing the Tanner Building back to life.

**Adjournment**

There being no further business to come before the Board of Mayor & Alderman, **motion was made by Alderman Smith and second by Alderwoman Ottinger** adjourned the meeting.

**All Ayes- Mayor Dykes declared the motion passed and approved.**

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Mayor Roland Dykes, III

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James Finchum, City Administrator

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