

**MINUTES OF THE MEETING
BOARD OF MAYOR & ALDERMEN
CITY OF NEWPORT, TENNESSEE
REGULAR SESSION
OCTOBER 11, 2016**

Public Hearing

Vice Mayor Mike Proffitt opened the public hearing for discussion on Ordinance #2016-09 Amending the Municipal Code and Adopting by Reference State Traffic Offenses and Rules of the Road. There was no one to comment. Vice Mayor Proffitt closed the Public Hearing.

October 11, 2016

The City of Newport Board of Mayor and Aldermen met in the Newport City Hall Council Chambers on Tuesday, October 11, 2016 at 5:30 p.m. in Regular Session.

Rev. Alvin Watts led the invocation. Alderman Jeff Fancher led the Pledge to the Flag.

The following officials were present: Vice Mayor Mike Proffitt, Alderman Jeff Fancher, Alderman Roger Gribble, Alderman Mike Hansel, Alderman Bobby Knight, City Administrator James Finchum, and City Attorney Terry Hurst.

The following officials were not present: Mayor Connie Ball.

Vice Mayor Proffitt declared a Quorum.

Minutes

September 13, 2016 Regular Session

Alderman Hansel stated there was a correction to be made in the minutes under the City of Newport Logo to change community to committee.

Motion by Alderman Gribble and second by Alderman Fancher for the minutes of the September 13, 2016 Regular Session to be approved after correction.

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Recognition of Citizens by the Mayor

Diana Samples from Susan G. Komen spoke to the Board on breast cancer awareness.

Communications from the City Administrator

City Administrator James Finchum reported the City Hall roof is expected to be finished by the end of the following week. The roof has taken longer to finish due to the problems that they have found along the way during construction.

Mr. Finchum reported the City Hall staff was misinformed in the amount of the Farmer's Market grant. Ms. Hicks stated last month there was an additional \$300 to the grant. The \$300 is included in the grant contract and there is no additional money. The Farmer's Market grant is a total of \$1,000.

Mr. Finchum stated the \$250,000 money from the State for the Tanner Building was received at City Hall on Friday. Mr. Finchum stated the money has to be spent by June 30, 2017.

Planning Director Gary Carver met with TDEC on Thursday, October 6th for the final steps for Safe Routes to School project.

The Governor's Conference is October 27-28th in Nashville. The packets will be delivered to the Board on Monday, October 24th.

Alderman Gribble talked about blighted property on Walnut Street. Alderman Gribble stated the neighbors have been mowing the property. Vice Mayor Proffitt asked Buildings & Codes Director Mark Robinson to look into this issue.

Reports from Committees, Members of Council & Other Officers

Carlene Robinson of the Tanner Preservation Alliance gave a report to City Council.

Old Business

2nd Reading of Ordinance #2016-09 Amending the Municipal Code and Adopting by Reference State Traffic Offenses and Rules of the Road

Consideration of 2nd Reading of Ordinance #2016-09 Amending the Municipal Code and Adopting by Reference State Traffic Offenses and Rules of the Road.

Motion was made by Alderman Fancher and second by Alderman Hansel to approve 2nd Reading of Ordinance #2016-09 Amending the Municipal Code and Adopting by Reference State Traffic Offenses and Rules of the Road.

Roll Call

| | |
|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

New Business

Resolution #2016-14 Closing Grant Fund Bank Account at US Bank

Consideration of Resolution #2016-14 Closing Grant Fund Bank Account at US Bank. Mr. Finchum asked to table this resolution. Mr. Finchum stated the money from the State for the Tanner Building needed to be put in an interest baring account. This account is an interest baring account and can be used for the Tanner Building money.

Motion was made by Alderman Gribble and second by Alderman Fancher to table Resolution #2016-14 Closing Grant Fund Account at US Bank.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Resolution #2016-15 Adopting the Credit Card Policy for the City of Newport

Consideration of Resolution #2016-15 Adopting the Credit Card Policy for the City of Newport.

Motion was made by Alderman Hansel and second by Alderman Fancher to approve Resolution #2016-15 Adopting the Credit Card Policy for the City of Newport.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Resolution #2016-16 Adopting Policies and Procedures of Payment In Lieu of Tax – Industrial Development Board

Consideration of Resolution #2016-16 Adopting Policies and Procedures of Payment In Lieu of Tax – Industrial Development Board. These policies have been approved by the Industrial Board and will be sent to the County for approval.

Motion was made by Alderman Hansel and second by Alderman Fancher to approve Resolution #2016-16 Adopting Policies and Procedures of Payment In Lieu of Tax – Industrial Development Board.

Roll Call

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| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Resolution #2016-17 to Execute the Necessary Amendments to the Lease Agreement and Memorandum of Lease Concerning Cell Towers at the Water Treatment Plant – Newport Utility

Consideration of Resolution #2016-17 to Execute the Necessary Amendments to the Lease Agreement and Memorandum of Lease Concerning Cell Towers at the Water Treatment Plant – Newport Utility.

Motion was made by Alderman Knight and second by Alderman Gribble to approve Resolution #2016-17 to Execute the Necessary Amendments to the Lease Agreement and Memorandum of Lease Concerning Cell Towers at the Water Treatment Plant – Newport Utility.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Resolution #2016-18 Authorizing the City of Newport to Participate in the Pool’s Property Conservation Matching Grant Program

Consideration of approval of Resolution #2016-18 Authorizing the City of Newport to Participate in the Pool’s Property Conservation Matching Grant Program. Planning Director Carver stated this is a 50/50 matching grant up to \$5,000.

Motion was made by Alderman Fancher and second by Alderman Gribble to approve Resolution #2016-18 Authorizing the City of Newport to Participate in the Pool’s Property Conservation Matching Grant Program.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Resolution #2016-19 Recognizing the 2017-2018 School Year as the Centennial Year of Coker County High School

Consideration of approval of Resolution #2016-19 Recognizing the 2017-2018 School Year as the Centennial Year of Coker County High School.

Nancy Brawley from Coker County High School reported the renovation of the high school auditorium. This project will be for the community as well as the school. This project is estimated to cost \$2.5 million for the overall project.

Motion was made by Alderman Fancher and second by Alderman Hansel to approve Resolution #2016-19 Recognizing the 2017-2018 School Year as the Centennial Year of Coker County High School.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Moving the November City Council Meeting

Consideration of moving the November City Council meeting due to the presidential election on November 8th.

Motion was made by Alderman Gribble and second by Alderman Knight to approve moving the City Council November meeting to November 15th.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Offers to Purchase Three (3) City Properties from Habitat for Humanity

Consideration of offers to purchase three (3) City Properties from Habitat for Humanity. The properties are as follows: 437 White Oak, 628 Woodlawn, and 687 Frog Pond Alley. Tax Attorney Jeff Greene stated 437 White Oak back taxes are \$14,288.02 and the CLB approved the purchase of \$1,500; 628 Woodlawn back taxes are \$1,552.60 and the CLB approved the purchase of \$1,552.60; and 687 Frog Pound Alley back taxes are \$5,355.10 and the CLB donated the property to Habitat for Humanity.

Motion was made by Alderman Gribble and second by Alderman Knight to approve the purchase of 437 White Oak for \$1,500 by Habitat for Humanity.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Motion was made by Alderman Fancher and second by Alderman Gribble to approve the purchase of 628 Woodlawn for \$1,552.60 by Habitat for Humanity.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Motion was made by Alderman Knight and second by Alderman Fancher to approve donation of 687 Frog Pound Alley to Habitat for Humanity.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Adopting Strategic Planning Committee for Cocke County

Consideration of Adopting Strategic Planning Committee for Cocke County. Planning Director Carver gave the Board documents to review for next month's meeting. Mr. Carver stated these same documents will go to the CLB for review and approval.

City of Newport Logo Transition Funding

Consideration of approval of transition funding for the City of Newport Logo. Alderman Hansel asked for \$5,000 for the transition.

Motion was made by Alderman Hansel and second by Alderman Knight to approve the transition funding of the new City of Newport in the amount of \$5,000.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Bids

Recycling Building for the Recycling Department

Consideration of bids for a building for the Recycling Department. The City received two (2) bids as follows: Calvin Ball \$24,957.80 and Eddie Ball \$32,500. Recycling Supervisor Dean Codgill recommendation was for the low bid. Mr. Finchum stated this building has a breakroom with lockers and restroom for the employees and office space for Mr. Codgill. This building is a 12 foot X 36 foot building.

Motion by Vice Mayor Proffitt and second by Alderman Knight to accept the bid from Calvin Ball in the amount of \$24,957.80 for the recycling building.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Maintenance Building for Parks & Recreation

Consideration of bids for a Maintenance Building for Parks & Recreation. The City received the following bids: Sons Construction Inc. \$44,111.48 and Arco Building \$29,091. Director Tim Dockery recommended the low bid.

Motion by Alderman Hansel and second by Alderman Knight to accept the bid from Arco Building in the amount of \$29,091 for a maintenance building for Parks & Recreation.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | AYE |
| Alderman Knight | AYE |
| Vice Mayor Proffitt | AYE |

All Ayes - Vice Mayor Proffitt declared the motion passed and approved.

Truck for Animal Shelter

Consideration of bids for a truck for the Animal Shelter. The City received the State bid for a 2017 GMC Sierra 1500 4WD Double Cab \$29,659.35. Alderman Gribble stated we should put it out to bid to get local bids. Mr. Finchum explained bidding locally would cost more and the local bids are usually higher than the State bids. Mr. Finchum stated if the Board wanted to bid locally that we would rebid.

Motion by Alderman Gribble and second by Alderman Fancher to seek out other bids for the truck for the Animal Shelter.

Roll Call

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|---------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | AYE |
| Alderman Hansel | NAY |
| Alderman Knight | NAY |
| Vice Mayor Proffitt | NAY |

Vote 3-2- Vice Mayor Proffitt declared the motion failed.

Motion by Alderman Knight and second by Alderman Hansel to accept the State bid for a 2017 GMC Sierra 1500 4WD Double Cab \$29,659.35.

Roll Call

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|------------------|-----|
| Alderman Fancher | AYE |
| Alderman Gribble | NAY |
| Alderman Hansel | AYE |

Alderman Knight AYE
Vice Mayor Proffitt AYE

Vote 4-1- Vice Mayor Proffitt declared the motion passed and approved.

Citizens Comments

Joan Lambert ask why the Parrottsville festival wasn't advertised in the memorial gardens. Director Dockery stated Parrottsville had called to ask to put up a banner but never came to place it in the gardens. Mr. Dockery stated the festivals have to contact us for their banners to go up.

Adjournment

There being no further business to come before the Board of Mayor & Alderman, **a motion was made by Vice Mayor Proffitt and second by Alderman Knight** to adjourn.

All Ayes- Vice Mayor Proffitt declared the motion passed and approved.

Mayor Connie Ball

James Finchum, City Administrator

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